



**Clifton Suspension Bridge Trust**

**RISK ASSESSMENT SCHOOLS – Newspaper Bridge Building Workshop in the Visitor Centre**

Activity or process	Hazards	Risks they pose	Risk level H/M/L	Precautions taken to reduce risk	Further action required to reduce risk
Newspaper bridge-building workshop in education room	<p>Restricted circulation space for large classes</p> <p>Fluctuation in temperature (e.g. becoming too hot)</p> <p>Accessible Fire Exit in Education Room</p>	<p>Slips, trips &amp; falls</p> <p>Physical discomfort if too hot</p> <p>Child leaving the session on to stair case that leads to maintenance yard</p>	<p>L</p> <p>L</p> <p>L</p>	<p>-CLV officer will lay out the room to meet the needs of the group.</p> <p>-A small number of the group can use the gallery space to complete the planning phase of the workshop if necessary</p> <p>-Education room as electronic ventilation which can be utilised if necessary to reduce temperature</p> <p>-The workshop leader will provide clear instructions and will supervise at all times</p>	<p>- Insist of adult to child ratio for supervision of visit so those who may need to use the gallery are supervised</p> <p>- Accompanying teachers will be required to remain present in the education room during the session</p> <p>Accompanying teachers will be required to remain present in the education room during the session</p>



				-Verbal instructions reiterated throughout session	
Building newspaper bridges - Using string, scissors, newspaper and tape to create a bridge between two tables	Potential injury moving around to create the bridge	Slips, trips and falls (Bumping head on table/paper cuts)	L	-The workshop leader will provide clear instructions and will supervise at all times	Accompanying teachers will be required to remain present in the education room during the session
	Congestion	Collision with other groups completing the exercise	L	-Verbal instructions reiterated throughout session	
	Potential injury using scissors or string	Cuts	L	-child friendly scissors and soft string will be used.	-Verbal instructions to use the equipment suitably will be spoken throughout.
Testing the load of the newspaper bridges using weighted materials	Dropping weights on fingers, toes etc	Injury to legs or feet	L	-The workshop leader will place the weights and will only do so when all participants are at a safe distance	-Verbal instructions to stand clear will be reiterated throughout the testing process
Tidying newspaper bridges away	Removing newspaper bridge from tables	Paper cuts, knocks or scraps.	L	-The workshop leader will provide clear instructions to remove the bridge carefully without force.	-Verbal reminders will be given to any participants not following instructions.



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